

F.No.18-26/DSW/ICPS/Recruit/2023-24 / 11

अंडमानतथानिकोबारप्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

समाजकल्याणनीदेशाल

DIRECTORATE OF SOCIAL WELFARE

Sri Vijaya Puram, dated the

01/01/2025

PRESS RELEASE

Applications are invited for eligible candidates for filling up of various posts under Mission Vatsalya Scheme on contractual basis under directorate of Social Welfare, Goalghar, Sri Vijaya Puram.

The posts are as under :

Sl. No	Name of the Post	No. of the Post	Essential Qualification	Desirable Experience	Remuneration (Rs.)
State Child Protection Society					
1.	Account Officer	01	<ul style="list-style-type: none">M.com with Tally	2-3 years' experience in related field	Rs.23,170/- per month
2.	Assistant cum Data Entry Operator	02	<ul style="list-style-type: none">12th pass from a recognized Board/ Equivalent Board with Diploma/ Certificate in Computers.At least 1 year experience of working with Govt./NGO-Government Organization.	1-2 years' experience in related field	Rs.13,240/- per month
State Adoption Resource Agency					
3.	Programme Manager	01	<ul style="list-style-type: none">Post Graduate degree in Social Work /Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University3 Years of experience in project	2-3 years' experience in Child Welfare/ Social Welfare related field.	Rs.46,340/- per month

			<p>in project formulation/implementation, monitoring and supervision in the preferably in the field of Women & Child Development/ Social Welfare.</p> <ul style="list-style-type: none"> • Proficiency in Computers. 		
4.	Programme Officer	01	<ul style="list-style-type: none"> • Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/Law/ Public Health / Community Resource Management from a recognized University <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Graduate in Social Work /Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare • Proficiency in Computers. 	2-3 years' experience in the same field.	Rs.34,755/- per month
5.	Programme Assistant	01	<ul style="list-style-type: none"> • Any Graduate with 01 year Diploma in Computer Application. 	1-2 years' experience in related field	Rs.13,240/- per month

Gov't run CCIs					
6.	Counselor	01	<ul style="list-style-type: none"> • Graduate in Social Work/Sociology/Psychology/ Public Health/ Counselling from a recognized university OR PG Diploma in Counselling and Communication. • At least 1 year of working experience with the Govt/NGO preferably in the field of Women & Child Development. • Proficiency in Computers. 	2-3 years' experience in related field	Rs.23,170/- per month
7.	Storekeeper cum Accountant	02	<ul style="list-style-type: none"> • B.Com with Tally 	2-3 years' experience in related field	Rs.18,536/- per month
Child Welfare Committee, South Andaman					
8.	Assistant cum Data Entry Operator	01	12th pass from a recognized Board/ Equivalent Board With Diploma / Certificate in Computers. Weightage for work experience candidate	1-2 years' experience in related field	Rs.11,916/- per month

Annual rise in remuneration @ 3% (On cumulative basis) based on the satisfactory performance.

Candidate who fulfil the requisite qualification may apply in the prescribe format and the application should reach directorate of Social welfare, Goalghar by **21/01/2025**. The eligible candidate will be informed through phone or email mentioned in the application. They should attend the interview along with their original documents.

Terms & Conditions:-

1. The appointment will be purely on contract basis and no other regular service benefits will be admissible. The candidates will not have any right to claim for regular employment.
2. The engagement may be terminated at any time without assigning any reason by the Competent Authority. The engagement on contract basis may be terminated by other side, by giving prior 30 days' notice.
3. No Travel allowance/Daily Allowance will be paid to candidates for attending the interview.

4. The Secretary, Social Welfare has the right to accept/reject any application without assigning any reason and no correspondence in this matter will be entertained.
5. The Duty timings are 8:30 am to 5:00 pm from Monday-Saturday. However the closing hour timing depends upon the volume & urgency of work.
6. Candidates having a strong enthusiasm to work in the social sector for a social cause only need apply, since the work under ICPS requires committed & self-motivated person.



Director(SW)

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To,

1. The Chief Editor, Daily Telegram Govt. Press, Sri Vijaya Puram with request to publish the same for two consecutive days.
2. The Station Director, All India Radio, Sri Vijaya Puram with request for broadcast the same for two consecutive days.
3. The Station Director, Doordarshan, Sri Vijaya Puram with request for broadcast the same for two consecutive days.

Copy to:

1. The PS to Secretary(SW) for kind information of the Secretary please.
2. The PA to Director(SW) for Kind information of the Director please.
3. Office Copy.



Director(SW)

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FORMAT OF APPLICATION

APPLICATION FOR THE POST OF

Name of the Unit/Home State Child Protection Society (SCPS)/ State Adoption Resource Agency (SARA)/ Govt. Run CCI/Child Welfare Committee (CWC)

Name of candidate in BLOCK letter :
Father's/Husband's name in BLOCK letter :
Date of birth :
Address with contact number :
Employment reg. no (if any) :
Educational Qualification :

(Certificate of education qualification should be attached)

Education Qualification	Name of university / board	Passing year

1. Work experience :

(Certificate of experience should be attached)

Name of institution / company where worked	Designation & Duties	Period for which worked

I do hereby declare that all statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if any of the information is found false or incorrect before or after the selection, my candidature is liable for cancellation.

Place:
Date:

Signature of the candidate:
Name: